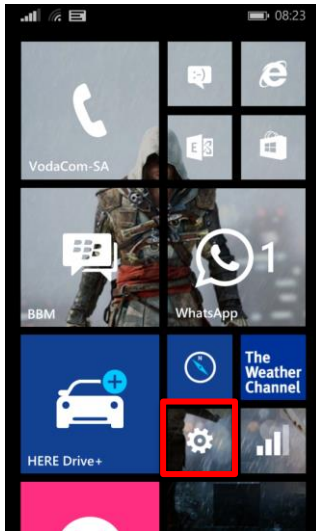
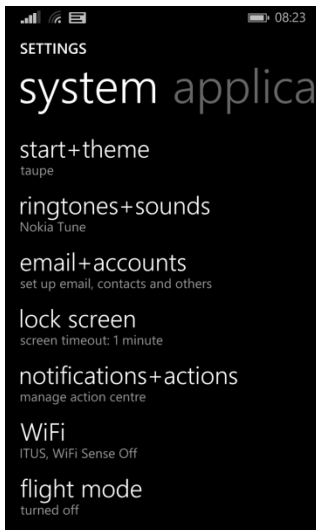


How to setup an Office365 email account on a Windows Phone

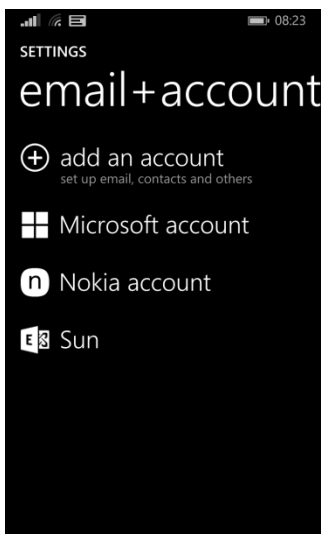
From the Menu screen go to **Settings**



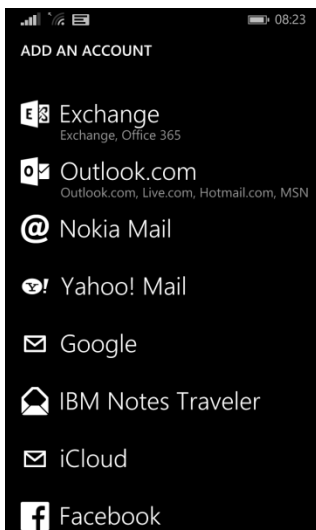
When in settings proceed to **email+accounts**



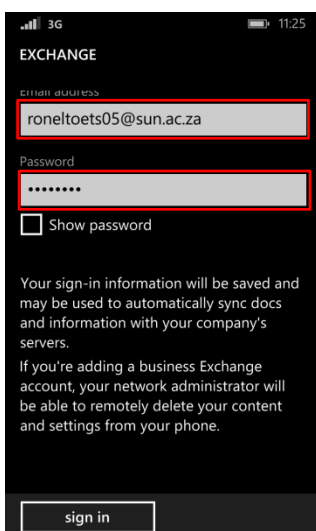
Select add an account



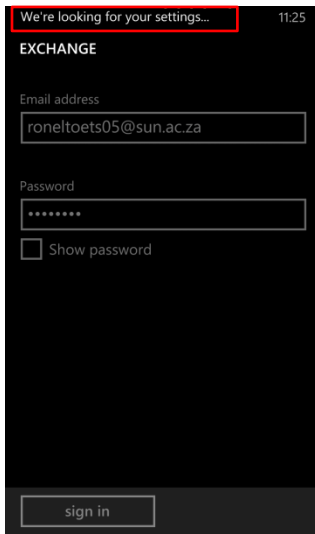
Choose the first option Exchange



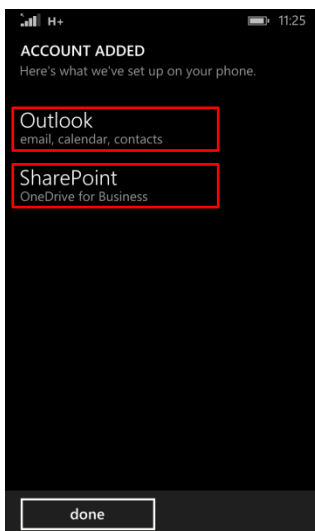
The full Email address and Password must be entered to create the account.



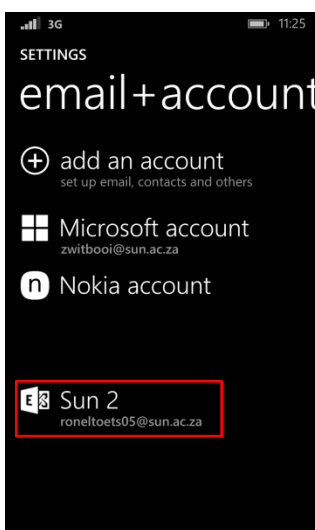
Once the details are entered and sign in has been selected, Office365 will verify the credentials



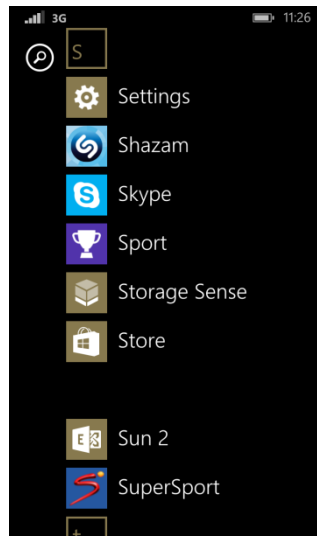
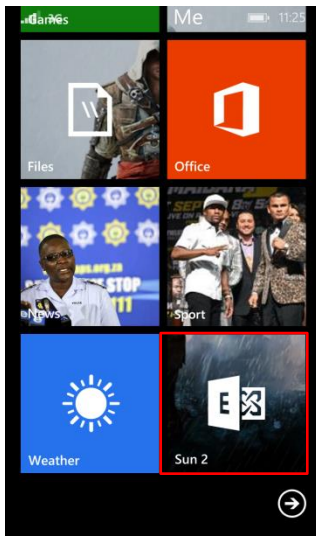
If entered credentials are correct and account has been added on the mobile, one can view what has been added regarding the Office365 account



The newly added account will be visible under the **email+account** folder namely Sun2



On the start menu the Sun2 will appear at the bottom or under "S" in the list view menu



Start using the email account

