



Customize a library

Libraries let you view and arrange files stored in different locations.

You can change where a library gathers content from by including or removing folders in the library.

You can also customize the general behavior of a library by changing its default save location, or by changing the type of file that a library is optimized for.

To change a library's default save location

A library's default save location determines where an item will be stored when it's copied, moved, or saved to the library.

1. Open the library you'd like to change.
2. In the library pane (above the file list), next to **Includes**, click **Locations**.
3. In the **Library Locations** dialog box, right-click a library location that's not currently the default save location, click **Set as default save location**, and then click **OK**.

To change the type of file a library is optimized for

Each library can be optimized for a certain file type (such as music or pictures). Optimizing a library for a certain file type changes the options that are available for arranging the files in that library.

1. Right-click the library you'd like to change, and then click **Properties**.
2. In the **Optimize this library for** list, click a file type, and then click **OK**.